Christos Birkitt

Program, Workflow & AI Enablement Leader

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Professional Profile

Designs auditable AI workflows, evaluation rubrics, and cross-functional delivery programs for Legal, Insurance, Finance, and Public Sector operations. Experience spans litigation support, nonprofit data operations, federal real estate programs, and international university administration. Focuses on safe AI adoption, practical verification controls, and accountable delivery.

Core Capabilities

Program and workflow design | Cross-functional coordination | Human-in-the-loop review | AI evaluation rubrics | Staff enablement | Data and technology operations | SQL and Python | Geospatial data workflows

Selected Experience

Plaintiff's Litigation Practice (Confidential Client)

Litigation Operations & Legal AI Enablement Consultant | *Independent Advisory Engagement* | *2023–Present*

- Managed civil litigation intake, motion and evidentiary record organization, and case-review workflows alongside trial counsel, identifying high-friction bottlenecks in manual medical and deposition summarization.
- Introduced structured two-stage LLM prompt templates and a human-in-the-loop verification checklist—modeled on the Reality Ledger rubric—to audit AI-generated case summaries for dropped qualifications and attribution drift.
- Reduced attorney verification rework by approximately 35% across sampled review packets while training legal staff on safe AI adoption and FRCP Rule 11 inquiry guardrails.

Forma FGC NFP

Project Manager & Data / Technology Consultant | *2017–2023*
Governance Policy Advisory | *2026*

- Personally designed and maintained SQL and Python workflows compiling raw geospatial and organizational data into structured geodatabases; managed website technology operations.
- Lectured alongside the FBI and DHS on data-protection protocols for at-risk populations affected by female genital cutting (FGM).
- Authored the institutional AI and Data Ethics Governance Policy using NIST AI RMF 1.0 and ISO/IEC 42001 as alignment references.

U.S. Department of State

Bureau of Overseas Buildings Operations | *Program Specialist / Realty Specialist* | *2018–2019*

- Coordinated cross-functional workflows across diplomatic, legal, and technical stakeholders for international real estate acquisitions, facility planning, and geospatial/site risk analysis across high-security federal assets.
- U.S. Secret Clearance (Bureau of Overseas Buildings Operations, 2018–2019).

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Professional experience and governance work

Additional Experience

New York University

A.S. Onassis Program in Hellenic Studies & NYU in Athens | Program Administrator | 2009–2012

- Redesigned administrative and student-intake workflows and managed budgets, vendor negotiations, and cross-border operations across New York and Athens to meet enrollment targets that increased by 100 percent.

Anderson Group Associates and Century 21

Property & Digital Operations Manager / Licensed Realtor | 2016–2018

- Managed commercial and residential transaction workflows, quantitative market valuations, client databases, and contract coordination alongside legal counsel.

N.J. Superior Court Hudson County Civil Division

Judicial Intern | Chambers of Hon. Mary K. Costello | 2015

- Reviewed, organized, and summarized civil litigation motions, evidentiary records, and legal memoranda to support judicial rulings.

Selected Governance Work

Reality Ledger. Completed the exploratory legal pilot RL-5P-v0.2: 10 neutral and counter-framed summaries across five public civil opinions. Both conditions preserved 4/4 applicable speaker-doubt instances and 4/4 cross-record disputes, with 0/5 unsupported relational inferences. Manual review caught subtle attribution, scope, or pronoun drift in 8/10 outputs. These single-reviewer findings are exploratory.

Reference architecture RL-BASE-1.0: Python packet inspector and deterministic scorer; self-contained HTML/JS Reviewer Release Workbench; 16-case controlled synthetic benchmark RL-BENCH-0.1; 166 automated tests and 3,378 JS-to-Python routing parity checks.

Education and Research

New York University | M.A. in Experimental Humanities & Social Engagement | GPA 3.96 (Full-Tuition Merit Fellowship; Thesis: Enlightenment from Shadows and Delay)

New York University | B.A. in Classical Civilization / Hellenic Studies | Cum Laude / Highest Honors (1st Prize, Undergraduate Research Conference)

Princeton University (GRIPHOS Project) | Research Fellow (3D Tomography & Computational Reconstruction, Thera Frescoes)

University of Southern California (Dornsife Spatial Sciences Institute) | Graduate Coursework in GIST / GEOINT (Python, SQL Server, ArcGIS Pro)

Languages: English (Native), Modern Greek (Fluent), Italian & French (Basic)

Professional Development

PSPO I track — In progress | IAPP AIGP track — In progress